

# Keeping your information private



We keep information about you like:

- Your name, date of birth, address
- Your health and the healthcare you have had

This information is called your **record**.



Your record may be written on paper or on a computer.



Staff that are helping with your care will need to see your record. This may include:

- Doctors, dentists and nurses
- Pharmacists
- Receptionists
- Other healthcare staff



All NHS staff have to keep information private by law.

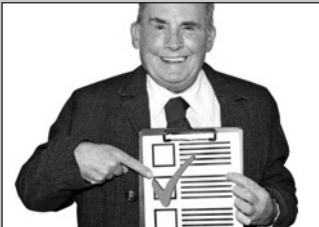




Your record helps the staff to care for you in the best way.



It is important that you tell us if anything changes so we can keep your record up to date.



Your information may also be used to help make services better.

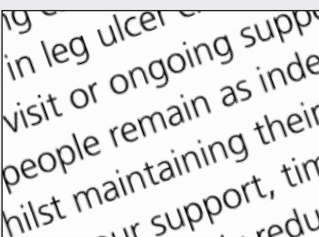


If it is used in this way **it will not** include things like your name and address.



For more information

Call **0151 514 6311** or **0800 694 5530**



If you need this information in another format or language, contact our Patient Experience team:

**0151 514 6311** or freephone: **0800 694 5530**  
email: [wcnt.patientexperience@nhs.net](mailto:wcnt.patientexperience@nhs.net)